

Dear Parents,

I am really looking forward to working with your child this year. I wanted to take this time to give you some information you will need for the first day of school.

Our program is licensed by the state, so there are a few things that I need to make you aware of. One of the most important is that **no children may be in attendance at school unless we have a current immunization record and a completed registration form.** We will also need a copy of your child's birth certificate.

A health evaluation signed by your child's physician is also required. If your child has had a well check within the past year the doctor can complete the health evaluation based on that last visit but if it has been more than a year your child will need to be seen so that their health evaluation form can be completed by their doctor.

I have enclosed all of the forms listed above and included a note for you to fill out letting me know how your child will be departing from school each day. There is also a copy of your child's school supply list and a check list to help you keep track of the documents that you will need and. All this information and forms can also be accessed on our classroom web page...

<http://mrswaltersprek4.weebly.com>.

For your child to attend on the first day of school ALL OF THE PAPERWORK LISTED ABOVE MUST BE TURNED IN BY THE FIRST DAY OF SCHOOL. You may bring it with you to open house, drop it off in the school office any time before the first day, or bring it with you on the first day of school.

If this is your first year at St. Francis you will be given a copy of our parent handbook on the first day of school that explains all of our policies and procedures. On the back page of this handbook is a form that needs to be detached, signed, and sent to school; the handbook will be yours to keep. Children that attended St. Francis last year have already received a copy.

Watch for information from the school office about the Open House. Feel free to drop off paperwork and supplies at the open house so that you don't have so much to carry on the first day of school.

To send messages, reminders, or alerts I will be using Class Tag. It is a free messaging app that can be used with your home computer or mobile phone. The informational flyer is enclosed and will show how to download the app and get connected. Watch your emails for the parent invitation to Class Tag. If you didn't receive it, or can't find it, please let me know (by leaving me a message with the school office or email me at the email address listed below) so that I can re-send it.

If you have any questions or concerns, please don't hesitate to contact me any time via Class Tag, at the school 341-5512, or email me at ellen.walters@sfdسرائرس.com

Looking forward to seeing you soon!

Mrs. Walters

Enclosures:

Documents checklist, Registration form, Health evaluation form, Pre-K 4 student school supplies list, "How your child is getting home" form, and Class Tag access information page.

Check list of documents needed for your child to attend on the first day of school

_____ Registration form (front and back) due on the first day of school

_____ Health evaluation signed by a physician (If your child has had their well check with in the past year the evaluation can be done based on that visit). I will need this form by October 1st.

_____ Copy of current and up to date immunizations due on the first day of school

_____ Copy of birth certificate due on the first day of school

_____ "How your child is getting home" form (below) due on the first day of school

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Please let us know how your child will be departing school each day.



My child _____
(name)

_____ Will be picked up each day at 3:15

_____ Will be riding the yellow school bus, they are on the _____ bus.
(which animal)

_____ Will be riding on the Public Transit

_____ Will be attending the after school day care program

Extra info you need us to know about pick up or drop off: _____

.Mrs. Walters Pre-K 4 Supply list

Please label all of your children's supplies with their name before bringing them to school

- 1 box of 10 count **classic colors** markers- please **NOT** the fine tip markers or bold colored markers
 - 1 hard plastic pencil box
 - 1 zippered pencil pouch
 - 1 box 24 count crayons
 - 1 box of 12 count colored pencils
 - 7 oz bottle of Elmer's liquid school glue
 - 1 box of either sandwich or quart sized zip lock baggies
 - 2 plain colored folders with pockets
 - 1 Plastic portfolio folder
 - 1 spiral notebook
 - 1 can of shaving cream
 - 4 glue sticks
 - 1 tray of watercolor paints (8 colors)
 - 1 pair of scissors
 - 2 pencils
 - 1 pink eraser
 - 1 roll of paper towels
 - 1 large canister of disinfectant wipes
 - 1 package of baby wipes
 - 1 box of Kleenex
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- A back pack - Please send this to school daily. We will do projects almost every day and there will usually be notes coming home either from me or the office each week. Please also keep in mind that this back pack will be used to carry snow pants, boots, etc. in the winter so choose a back pack that will be large enough to hold everything.
 - Rest blanket and pillow – These need to be small enough that **BOTH** will fit together in a plastic grocery bag.
 - Extra set of weather appropriate clothes to be kept at school
 - \$35 project fee. This covers the cost of special activities and art projects/supplies. It will also pay for your child's subscription to *Clifford Magazine**. The fee can be cash or check, but if writing a check please make it payable to Ellen Walters Pk-4.

*Each year our class subscribes to Clifford Magazine. This is a learning page that will come home 2 times a month and parents are provided with an access code so that they may use the web site at home to review the monthly magazine, place interactive games, access short educational videos, and so much more! Information about the magazine will be coming home the first week of school.

In the past, parents have taken advantage of open house night to drop off their paperwork and supplies so that there is less to carry on the first day of school. Watch for information from the school office for more information about date and time of the open house.